



The Women's Well
P.O. Box 1410
Concord, MA 01742
978 371-0469

FOR OFFICE USE ONLY

Semester _____

Date confirmed _____

Desc. prepared _____

SSN _____

If you'd like to present a class at the Women's Well, please print out this form, fill it out completely, and return it well before the submission deadline for fall or spring. Your application will be considered as part of our whole program, in which we try to schedule a variety of teachers and topics, as well as respond to requests and evaluations. Most importantly, while classes at the Women's Well explore different topics, at our core is a way of being together – **the circle**. The circle is our tool for fulfilling and expanding the Women's Well mission. We suggest you read the section on the circle in our [FAQ](#) before applying.

You should also be aware that filling our classes is a **co-creation**. Teachers add to our publicity with their own.

If you are new to the Women's Well, please send your complete resume, plus 3-5 colleague and student letters of recommendation.

THANKS FOR YOUR INTEREST!

Type or print clearly:

NAME _____

ADDRESS, EMAIL, PHONE NUMBER _____

COURSE NAME _____

FORMAT For example, an evening, a morning or afternoon, a day-long or two-day weekend workshop; a series of mornings, afternoons, or evenings.

NUMBER OF PARTICIPANTS

Minimum _____ Maximum _____

PREFERRED DATES

1st choice _____ 2nd choice _____ 3rd choice _____

PRICE. Please give us an idea of how you would like to price your course offering. It may be helpful for you to look at our earlier brochures or our online course [list](#) for some ideas. Be aware that some of our courses are “gift courses” for which no fee is charged. In these cases, participants are invited to make a donation to the Women’s Well. Generally, tuition is shared 25% to the Women’s Well and 75% to the teacher.

PLEASE ATTACH:

COURSE DESCRIPTION Please look at one of our previous brochures or online course list for reference. You might want to consider questions such as: What’s your personal definition of your topic? What specific exercises, practices, and activities are included? What might a participant reasonably expect to get out of a workshop with you? And, in particular, will this class be in a circle format? *Providing a little extra detail would be very helpful to us at this point, especially for new courses.* Later, the course description may be edited to fit into the catalog.

BIODATA A current biography of 25 words or less, that supports your qualifications as a teacher, and may refer to your personal approach or style.

Proposal Deadlines	
For	Proposal due
Fall (September-January)	May 1
Spring (February-June)	September 1